

CAMPUS CENTER BOARD
UNIVERSITY OF HAWAII AT MĀNOA

GENERAL MEETING MINUTES
Tuesday, February 27, 2018

I. **Call to Order (Scheduled for 5:30 PM)**

A. President Katelyn Shirai called the meeting to order at 5:33 PM.

II. **Roll Call**

Members Present	Non-voting Members	Members Absent	Advisors Present	Staff Present	Guests Present
Alyssa Suarez		Jenna Stone	Bonnyjean Manini	Kianna Dizon	Kailee Eli (left at 5:39)
RJ Lorenzana					
Kalei Stanich					
John Phan					
Joshua Friedman					
Logan McPherson					
Jillian Kuba					
Katelyn Shirai					
Natalie Hajinelian					
John Casken					
Richard Mizusawa					
Kevin Ly					

D. Budget and Finance Committee Report

i. Treasurer Joshua Friedman reported that the final revised narrative and memo for the 2018 budget has been completed and sent to fiscal for approval. Planning for the fiscal year 2019 budget is now underway.

E. Rules and Policies Committee Report

i. President-elect Natalie Hajnelian reported that policies that require revision and updating have been broken up and tasked to committee members for completion. The operating documents are also currently being reviewed and updated.

F. Campus Relations Committee Report

i. Secretary Jillian Kuba announced that Constituency Day will be a joint event with AC, where both promo items and healthy snacks will be distributed to constituents. An email has been sent out regarding availability of board members to work shifts during the event. The event will be held on February 28th, 11AM-1PM.

iii. Agenda and timeline for EOTYB 2018 will be further discussed and outlined at the next meeting, which will be next Tuesday at 6:30 PM. As of now, the committee is working on distributing physical invitations and collecting RSVPs.

G. Facilities Management Committee Report

i. Facilities and Management Chair Alyssa Suarez reported that a meeting will be held with Maggie from ASUH to discuss their request regarding a microwave in Campus Center Complex and the possibility of having an eboard/bulletin board in CCC for CCB will be discussed at the next meeting. Additionally, a work order for signage for the CCB office has been submitted.

H. Membership Committee Report

i. Membership Chair Logan McPherson reported that there are two potential applicants who are considering applying to CCB. There will be an effort for recruitment via outreach on Facebook pages and possibly advertisement to RIOs and 100-level classes at UH Manoa.

I. Office Staff Report

i. Office Manager Kianna Dizon reported that two applicants for the Office Manager position have been interviewed and will be meeting with Advisor Bonnyjean Manini for a follow-up interview this week.

ii. Stipends have been processed and are available for pickup at the Ticketing and Information Office.

J. Director's and Advisor's Report

i. Advisor Bonnyjean Manini reported that the WRC is undergoing renovation and they have received several patron complaints regarding the