CAMPUS CENTER BOARD

UNIVERSITY OF HAWAIʻI AT MĀNOA

**GENERAL MEETING MINUTES**

**Monday, November 23, 2015**

1. **Call to Order (Scheduled for 6:00PM)**The meeting was called to order at 6:03PM by President Kellie Iwasaki.
2. **Roll Call**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Members Present** | **Non-voting Members Present** | **Members Absent** | **Non-voting members Absent** | **Advisors Present** | **Staff Present** | **Guests Present** |
| Vyvy Huynh | Justin Kitajima  *(Left @ 6:10PM)* | Hollyann Loui |  | Bonnyjean Manini *(Arrived @ 6:07PM)* | Kianna Dizon  *(Arrived @ 6:18PM)* |  |
| Kristen Lee | Ashley Kupau | Eric Agluba |  | Sarah Yap | Sheana Humphries |  |
| Matthew Nagata |  | Martin Deabler |  | Eddie Robles |  |  |
| Bryan Hahn Jr. |  |  |  |  |  |  |
| Sunja Kim |  |  |  |  |  |  |
| Keri-Ann Nagaishi |  |  |  |  |  |  |
| Blake Pinell |  |  |  |  |  |  |
| Jacob Agena |  |  |  |  |  |  |
| John Casken |  |  |  |  |  |  |
| Kellie Iwasaki |  |  |  |  |  |  |

1. **Approval of Agenda – (November 23, 2015)**Member Jacob Agena moved to approve the agenda. Membership Chair Kristen Lee seconded.
2. **Approval of Minutes – (November 9, 2015)**
   1. Under “VIII. Reports,” “a. Recreation Sports Council Report,” item two, the word “event” was changed to “well.”
   2. Under “VIII. Reports,” “d. Rules and Policies Committee Report,” item two, the statement should read, “Advisor Bonnyjean Manini added that she has…” instead of, “Advisor Bonnyjean Manini added that the she has…”
   3. Under “VIII. Reports,” “h. Activities Council Report,” item two, the band names were changed from “Travel Seeds” and “Suns of Zion,” to “Tribal Seeds” and “Sons of Zion.”
   4. Under “VIII. Reports,” “h. Activities Council Report,” item five, the statement, “Advisor Sarah Yap stated there was an initial council on bag checks at AC events,” was altered to, “Advisor Sarah Yap stated there was an initial Office of General Counsel meeting on bag checks at AC events.”
   5. Under “VI. Old Business,” “b. AC Planning Events Issue,” item one, the statement, “Advisor Bonnyjean Manini added that the Chancellor is reviewing ‘item 3 on the memo,’ and ASUH President Kelly Zakimi will be meeting with him again to clarify on the sign off” should be altered to, “Advisor Bonnyjean Manini added that the Chancellor is looking into why the event wasn’t approved to double-check the decision. ASUH President Kelly Zakimi will be meeting with him again to clarify on the sign off.”
   6. Member Matthew Nagata moved to approve the minutes. Facilities Management (FM) Chair Bryan Hahn, Jr. seconded.
3. **Public Testimony – None**
4. **Old Business**
5. SAFC
6. President Kellie Iwasaki reported that the next SAFC meeting will be held on November 30 to approve their budget and operating documents.
7. AC Planning Events Issue
8. President Kellie Iwasaki stated that the board is waiting on ASUH President Kelly Zakimi to hear back from the Chancellor.
9. Ka Leo Invitation
10. President Kellie Iwasaki announced that the Ka Leo tour will be pushed back to next semester.
11. **New Business**
    1. Forum Furniture
12. President Kellie Iwasaki reported that concerning the bedbugs in Campus Center (CC), the treatment sessions have increased. Advisor Eddie Robles reported that the treatment program, using heat and chemicals, began two years ago. He also said that it has increased from twice a month to every 2 weeks with daily inspections. He stated that to avoid any infestation, there should be aggressive treatment.  
    1. ACUI Regional Conference - TABLED
13. **Reports**
    1. Recreation Sports Council Report
14. Recreation Sports Council (RSC) Chair Justin Kitajima reported that the fitness classes have been consistent through the week.
15. RSC Chair Justin Kitajima reported that the Warrior Fitness Challenge, which will be held throughout all of next week will include bench press, sit-ups, co-ed circuits, pull-ups, and front and back squats.  
    1. Executive Committee Report
16. President Kellie Iwasaki said that all the items noted in VI. Old Business were relevant to the Executive Committee Report.
17. Next Meeting: Monday, November 30, 2015
    1. Budget and Finance Committee Report
       1. Budget Presentation Update
18. Member Keri-Ann Nagaishi reported that the Budget and Finance (B&F) Committee’s Budget Presentation Update will be moved to the Spring semester at the first General Meeting.  
    * 1. Next Meeting: Monday, December 7, 2015
    1. Rules and Policies Committee Report
19. President Kellie Iwasaki said that the bag check concerns, that Activities Council (AC) brought to the board’s attention, will hopefully get voted on at the next meeting with a solution.
    1. Campus Relations Committee Report

Manoa Laughs Update

1. Secretary Sunja Kim thanked all the volunteers for helping at the event.

End of the Year Banquet Update

1. Secretary Sunja Kim reported that the Campus Relations (CR) Committee finalized the EOTYB theme to be outer space. CR is currently brainstorming names for the event.

Next Meeting: Thursday, December 10, 2015

* 1. Facilities Management Committee Report – No report
  2. Membership Committee Report

1. Membership Chair Kristen Lee reported that there have been no new applications turned in. She also noted that Student Manager Sheana Humphries emailed prospective members from the NSO resource fairs.
2. Membership Chair Kristen Lee stated that she and the Executive Committee are currently in the process of figuring out Member Martin Deabler’s committee placements.
   1. Activities Council Report
3. AC Chair Ashley Kupau reported that AC is in the process of finalizing the dates to go to the NACA Conference. They are considering going between February 17-25, 2016. On February 19, they anticipate meeting up with one of our peer schools located in Kentucky.
4. AC Chair Ashley Kupau announced that AC is planning an event titled, “Glow Up Manoa” that will be held on February 26, 2016.
5. AC Chair Ashley Kupau reported that the production crew for Manoa Laughs will be the same crew for Aloha Bash. She also noted that AC chose not to advertise for the event until the music is finalized.
6. The results from Manoa Laughs were 723 total attendance and 468 of that total being students. AC Chair Ashley Kupau said that if any of the volunteers had any feedback that they can reach out to her.
7. It was announced that there will be no bag checks at Rockin’ the Roots.
8. AC Chair Ashley Kupau announced that AC is considering doing loyalty cards. If students attend a certain number of AC events, they can possibly receive a fast pass for Aloha Bash and Cram Jam.
   1. Office Staff Report – No report
   2. Director’s and Advisors’ Report
9. Advisor Sarah Yap said she will submit operating hours for the Thanksgiving and Winter breaks.
10. **Board Decisions – None**
11. **Announcements**
    1. Next Meeting: Monday, December 7, 2015 @ 6:00PM
12. **Adjournment**The meeting was adjourned at 6:25PM by general consensus.