CAMPUS CENTER BOARD

UNIVERSITY OF HAWAIʻI AT MĀNOA

**GENERAL MEETING MINUTES**

**Monday, October 26, 2015**

1. **Call to Order (Scheduled for 6:00PM)**

President Kellie Iwasaki called the meeting to order at 6:03PM.

1. **Roll Call**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Members Present** | **Non-voting Members Present** | **Members Absent** | **Non-voting Members absent** | **Advisors Present** | **Staff Present** | **Guests present** |
| Vyvy Huynh | Justin Kitajima *(Left at 6:12PM)* | Hollyann Loui |  | Eddie Robles | Sheana Humphries | Martin Deabler |
| Jacob Agena | Ashley Kupau |  |  | Bonnyjean Manini (*Came in at 6:08PM*) | Kianna Dizon |  |
| Keri-Ann Nagaishi |  |  |  | Sarah Yap |  |  |
| Kristen Lee |  |  |  |  |  |  |
| Bryan Hahn Jr. |  |  |  |  |  |  |
| Matthew Nagata |  |  |  |  |  |  |
| Kellie Iwasaki |  |  |  |  |  |  |
| Eric Agluba |  |  |  |  |  |  |
| Johnn Casken |  |  |  |  |  |  |
| Blake Pinell  |  |  |  |  |  |  |
| Sunja Kim  |  |  |  |  |  |  |

1. **Approval of Agenda – (October 26, 2015)**

Date of meeting was corrected from October 12th to October 26, 2015.

Member Vyvy Huyhn moved to approve the agenda, Member Blake Pinell seconded.

1. **Approval of Minutes – (October 12, 2015)**Date of previous meeting minutes changed from September 28th to October 12th. A correction was made for Secretary Sunja Kim to be marked as present.

The extra Roman numeral III was deleted. Under “X. Reports”, “Director’s and Advisors’ Report” the correction was made from LEAD to LEED. Under “f. Facilities Management Committee Report” subsection 1. phrase was changed from “numbers are big” to “need as demonstrated.”

Under “e. Campus Relations Committee Report,” request was made to remove section i entirely.

Member Bryan Hahn, Jr. moved to approve the minutes, Member Matthew Nagata seconded.
2. **Public Testimony- None**
3. **Old Business - None**
4. **New Business-None**
5. **Reports**
	1. Recreation Sports Council Report
		1. Recreation Sports Council (RSC) Representative Justin Kitajima reported that there has been consistent numbers of people attending the Circuit Training and the Boot Camp Flow. He also said that the Dunk Competition went well and included 21 patrons. As for the Dodgeball Tournament, it consisted of 25 teams with 175 participants.
		2. The next upcoming event is the 3-point Shoot Off.
	2. Executive Committee Report
6. CSO Mixer
7. President Kellie Iwasaki reported that Student Activity and Program Fee Board (SAPFB) Chair Robert Green said that due to the fact that CCB already held the CSO Networking event this semester, that the CSO Mixer event may be held during the Spring semester instead.
8. AC Planning Events Issue
9. In the event that Manoa Laughs was taking too long to plan and receive approval from the Chancellor’s Office, President Kellie Iwasaki met with ASUH President Kelly Zakimi last week to discuss the issue, and is working on dialogue to move forward and assist in making the process shorter seeing as Kelly meeting with the Chancellor regularly.
10. WRC Press Release
11. President Kellie Iwasaki reported that it would be a good idea to post in a press release that the WRC received LEED Gold Status since it is something positive.
12. Ka Leo Invitation
13. CCB has been invited by Ka Leo to tour their office and learn about the different services they have.
14. SAFC
15. President Kellie Iwasaki reported that SAFC has new committee members.
16. The committee held their first meeting last week. However, there are no minutes because they did not make quorum.
17. The committee is currently working on reevaluating their operating documents. For instance, the UH Band receives 20% of the funds but the committee is considering taking this policy out and having the band apply for money like RIOs.
18. The UH Band, Colleges Against Cancer, and the Manoa Maniacs seats have been taken out to be reevaluated.
19. The CSOs have been meeting about SAFC and discussing about the 8% money distribution. One of the suggestions was that 4% can go to CSOs for health and wellness activities. But for now they will relook at the Board of Regents (BOR) documents to see where the money should go. President Kellie Iwasaki said that if the board members have any solutions to let her know.

	1. Budget and Finance Committee Report
20. Updates
21. Treasurer Eric Agluba said that the committee is anticipating for a budget presentation planning meeting in late November to early December.
22. The next B&F meeting will be on Monday, November 2 at 6PM.
	1. Rules and Policies Committee Report
23. Updates
24. President Kellie Iwasaki reported that an action memo was sent to the Chancellor’s Office for the Charter change, which means the committee will be moving forward and working on the Operating Policies.
	1. Campus Relations Committee Report
25. Taste of Manoa – October 15, 2015
26. Secretary Sunja Kim expressed her gratitude to those who helped volunteer.
27. CSO Networking – October 19, 2015
28. Secretary Sunja Kim said that the event was a lot of fun and she thinks it was a great opportunity for everyone to meet other CSOs.
29. Next Meeting
30. The committee will be meeting on October 29 at 5:15PM to discuss Manoa Laughs, promotional items, and other side projects.
	1. Facilities Management Committee Report
31. Microwave Inquiry Update
32. Facilities Management Chair Bryan Hahn, Jr. said that ASUH Senator Maggie Hinshaw met with President Kelly Zakimi to discuss the logistics of the microwave in their office. He said that he requested of them to have their plans written out so CCB knows exactly what they’re doing with the microwave.
	1. Membership Committee Report
33. Updates
34. Membership Chair Kristen Lee said that Martin Deabler’s letter should be coming in soon and then he can be placed formally as a member when it comes.
35. She also said that Student Manager Sheana Humphries sent out emails to those who inquired membership at NSO.
	1. Activities Council Report
36. AC Chair Ashley Kupau reported that their Casino Night went really well.
37. AC Chair Ashley Kupau said that Manoa Laughs is currently in progress and they will be selling tickets this week.
38. AC is currently working on getting other sponsors.
39. AC Chair Ashley Kupau reported that there have been some Movie Night recommendations such as promoting safety by giving out the UH Department of Public Safety’s number, and putting the ratings of the movie’s up since some people bring their children.
40. Ashley also said that AC has been proactive in their marketing strategies.
	1. Office Staff Report
41. Student Manager Sheana Humphries asked Membership Chair Kristen Lee for clarification on members’ terms for the CCB Directory.
42. Student Manager Sheana Humphries also asked about the stipend subcodes and if there was any discrepancy with the codes since they don’t seem to be working in Kuali. Advisor Bonnyjean Manini advised to just use the general code: 6500 for stipends since Fiscal is looking to condense the amount of codes.
43. Office staff have been looking to get a key to CC Room 212 for the copy machine after 4:30PM. Advisor Bonnyjean Manini said she will ask Shawn Kyono about getting a key.
44. Student Manager Sheana Humphries told members not to buy office supplies with their own money because CCB has money budgeted towards items like office supplies.
	1. Director’s and Advisors’ Report
45. Advisor Sarah Yap announced that Graphics will be readjusting their hours from 9:00AM-4:30PM next semester since there have been no customers on their current scheduled time.
46. **Board Decisions – None**
47. **Announcements**
	1. President-Elect Position
	2. Next General Meeting: November 9, 2015
48. **Adjournment**The meeting was adjourned at 6:27PM by general consensus.