CAMPUS CENTER BOARD

UNIVERSITY OF HAWAIʻI AT MĀNOA

**GENERAL MEETING MINUTES**

**Monday, September 14, 2015**

1. **Call to Order (Scheduled for 6:00PM)**The meeting was called to order at 6:05PM by President Kellie Iwasaki.
2. **Roll Call**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Members Present** | **Non-voting Members Present** | **Members Absent** | **Non-voting Members Absent** | **Advisors Present** | **Staff Present** | **Guests Present** |
| Vyvy Huynh | Justin Kitajima | Hollyann Loui | Ashley Kupau | Bonnyjean Manini | Sheana Humphries | Robert Green |
| Bryan Hahn, Jr. |  |  |  | Eddie Robles |  |  |
| Matthew Nagata |  |  |  | Sarah Yap *(Came @ 6:23PM)* |  |  |
| Jacob Agena |  |  |  |  |  |  |
| Blake Pinell |  |  |  |  |  |  |
| John Casken |  |  |  |  |  |  |
| Kristen Lee |  |  |  |  |  |  |
| Keri-Ann Nagaishi |  |  |  |  |  |  |
| Sunja Kim |  |  |  |  |  |  |
| Kellie Iwasaki |  |  |  |  |  |  |
| Eric Agluba |  |  |  |  |  |  |

1. **Approval of Agenda – (September 14, 2015)**“h. Recreation Sports Council Report” was moved to the top of the “VIII. Reports.”  
     
   Member Matthew Nagata moved to approve the agenda. Facilities Management (FM) Chair Bryan Hahn, Jr. seconded.
2. **Approval of Minutes – (August 31, 2015)**Under “VIII. Reports,” “j. Director’s and Advisors’ Reports,” Advisor Bonnyjean Manini’s name was added to item iv.  
     
   Under “VIII. Reports,” “d. Campus Relations Committee Report,” item i. “Resource fair” was changed to “Resource Fairs.”  
     
   Under “VIII. Reports,” “h. Recreation Sports Council Report,” item i. “CORdio” was changed to “Lunch Hour Cardio.”  
     
   Under “VIII. Reports,” “j. Director’s and Advisors’ Reports,” item ii., “HPA” was changed to “Honolulu Police Department.”  
     
   Member Blake Pinell moved to approve the minutes. Treasurer Eric Agluba seconded.
3. **Public Testimony**
4. Student Activity and Program Fee Board (SAPFB) Chair Robert Green introduced himself to the board. He explained the process for funding via SAPFB and how it can be beneficial for Registered Independent Organizations (RIOs) and Chartered Student Organizations (CSOs) to save money rather than pulling from budgets for things like food or equipment.
5. **Old Business – None**
6. **New Business – None**
7. **Reports**
   1. Recreation Sports Council Report
      1. Recreation Sports Council (RSC) Chair Justin Kitajima reported that their events have been successful. Activities such as the Spinsane and Boxmaster have had approximately 10-20 patrons. He said they hope to maintain or increase attendance at their events.
   2. Executive Committee Report
8. ACUI
9. The ACUI Regional Conference will be held in Las Vegas, NV from October 15-17, 2015.
10. The application process is currently open to members and will be due September 21, 2015.
11. Microwave Concern
12. ASUH Colleges of Arts and Sciences Senator Maggie Hinshaw emailed the board to have a microwave placed in Campus Center (CC). In her email, she stated that ASUH will pay for the microwave, and will talk to CC Facilities about maintenance.
13. The Executive Committee voted to move the item to FM to make a decision since this issue has been brought up before.
14. Stipend Process
15. The Executive Committee reviewed the stipend process and Summer should not be prorated. Members are being asked to resubmit their April-May stipends to include June.
16. Winter stipends will continue to be prorated.
    1. Budget and Finance Committee Report
17. Campus Relations Collaboration
18. Treasurer Eric Agluba reported that since the budget is completed and the committee can’t begin working on the upcoming budget just yet, the Budget and Finance (B&F) Committee has decided to dedicate some manpower to the Campus Relations (CR) Committee seeing that they have a lot of events coming up.
19. Budget Update
20. Advisor Bonnyjean Manini announced that the FY16 budgets are at the Vice Chancellors Office for approval.
21. Next meeting: Monday, September 21, 2015 at 6PM
    1. Rules and Policies Committee Report
22. Budget Narrative
23. President Kellie Iwasaki said that she and Advisor Bonnyjean Manini will be working reviewing the narrative.
24. Operating Procedures
25. President Kellie Iwasaki reported that the committee will soon be reviewing CCB’s Operating Procedures.
26. Next meeting: Thursday, September 17, 2015 at 4:30PM.
    1. Campus Relations Committee Report
27. B&F Support
28. Secretary Sunja Kim thanked B&F for helping CR with some of the event planning.
29. Updates
30. Secretary Sunja Kim reported that CR has uploaded a folder on GoogleDrive with event timelines.
31. Next meeting: Thursday, September 17, 2015 at 5:15PM
    1. Facilities Management Committee Report
32. FM Chair Bryan Hahn, Jr. reported that the committee is currently working on the EBI result presentation.
    1. Membership Committee Report
33. Membership Chair Kristen Lee reported that she has gotten in contact with those who have applied. She mentioned that two applicants will be graduating this year but she said she is looking for people who will commit to a full term.
    1. Activities Council Report
34. Upcoming Events
35. Advisor Sarah Yap reported on some of Activities Council’s (AC) events. This Friday, September 18, 2015 there will be a movie night playing Furious 7. Other upcoming events are another movie night, Taste of Manoa, Manoa Laughs which is being finalized, Rockin’ the Roots, and Cram Jam.
    1. Office Staff Report
36. Student Manager Sheana Humphries reported that the Student Assistant position has been filled and the new staff member should be starting within the next couple of weeks.
    1. Director’s and Advisors’ Report
37. Advisor Bonnyjean Manini reported that the legislature will be coming for four days in October to have a tour of UH. On October 14, they will be taking a tour of the Warrior Recreation Center (WRC). Advisor Bonnyjean Manini said that it would be a good idea for CCB representatives to help give the tour of the WRC since it is part of the complex they serve.
38. **Board Decisions**
39. Microwave Concern
40. Treasurer Eric Agluba moved to open discussion. Member Jacob Agena seconded. Motion carries.
41. FM Chair Bryan Hahn, Jr. said that cost isn’t a concern but policy on maintenance is.
42. Although ASUH addressed attempting to get CC Facilities to clean it, Advisor Bonnyjean Manini said that Facilities is still funded through CC and that ASUH doesn’t authorize that. She said tht this issue comes up every year and that having a microwave could potentially collide with CC’s other services. Advisor Bonnyjean Manini suggested to have ASUH put a microwave in their office. She noted that FM should make this recommendation to ASUH.
43. Member Vyvy Huynh questioned how Paradise Palms maintains their microwave. FM Chair Bryan Hahn, Jr. said that there is no maintenance, but the staff clean it once or twice a day.
44. Member Blake Pinell moved to close discussion. Membership Chair Kristen Lee seconded. Motion carries.
45. President Kellie Iwasaki entertains the motion to move this item to the FM Committee. Member Matthew Nagata motions to move the Microwave Concern to FM. FM Chair Bryan Hahn, Jr. seconds. Motion carries.

**Motion carries 11-0-0**

1. **Announcements**
   1. President-Elect Position – No report
   2. Next General Meeting: September 28, 2015
2. **Adjournment**The meeting was adjourned at 6:35PM by general consensus.

Respectfully submitted by Approved by  
Student Manager Secretary

Sheana Humphries Sunja Kim

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