CAMPUS CENTER BOARD

UNIVERSITY OF HAWAIʻI AT MĀNOA

**GENERAL MEETING MINUTES**

**Monday, September 28, 2015**

1. **Call to Order (Scheduled for 6:00PM)**The meeting was called to order at 6:08PM by President Kellie Iwasaki.
2. **Roll Call**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Members Present** | **Non-voting Members Present** | **Members Absent** | **Non-voting Members Absent** | **Advisors Present** | **Staff Present** | **Guests Present** |
| Jacob Agena | Justin Kitajima | Hollyann Loui |  | Bonnyjean Manini | Sheana Humphries |  |
| Blake Pinell | Ashley Kupau |  |  | Sarah Yap |  |  |
| Keri-Ann Nagaishi |  |  |  | Eddie Robles |  |  |
| Vyvy Huynh |  |  |  |  |  |  |
| Kristen Lee |  |  |  |  |  |  |
| Bryan Hahn, Jr. |  |  |  |  |  |  |
| Eric Agluba |  |  |  |  |  |  |
| Sunja Kim |  |  |  |  |  |  |
| Matthew Nagata |  |  |  |  |  |  |
| John Casken |  |  |  |  |  |  |
| Kellie Iwasaki |  |  |  |  |  |  |

1. **Approval of Agenda – (September 28, 2015)**Member Jacob Agena moved to approve the agenda. Member Blake Pinell seconded.
2. **Approval of Minutes – (September 14, 2015)**Under “VIII. Reports,”b. Executive Committee Report,” “ii. Microwave Concern,” item 2., it should read, “The board…” instead of “The Executive Committee.  
     
   Facilities Management (FM) Chair Bryan Hahn, Jr. moved to approve the minutes. Member Matthew Nagata seconded.
3. **Public Testimony – None**
4. **Old Business – None**
5. **New Business – None**
6. **Reports**
   1. Recreation Sports Council Report
      1. Recreation Sports Council (RSC) Representative Justin Kitajima reported that there have been more demand for fitness classes.
      2. He also said that the Sculpt and Tone class has had a steady amount of people.
      3. On September 25 there was 2-on-2 volleyball and on October 16 there will be the Slam Dunk Contest.
   2. Executive Committee Report
7. ACUI
8. Since the deadline to turn in travel applications was today at 4PM, the Executive Committee will meet today to determine who will be attending the ACUI Conference.
9. CSO Mixer
10. President Kellie Iwasaki announced that Robert Green, Chair of the Student Activity and Program Fee Board (SAPFB), brought up the idea of a CSO Mixer. He said that it would possibly land on Saturday October 17 or November 7. They would like it to be an all-day event with a brunch, scavenger hunt, and a BBQ.
11. President Kellie Iwasaki recommended that CCB could help by providing the Ballroom if needed.
12. Mahalo Mānoa
13. President Kellie Iwasaki announced that the Associated Students of the University of Hawaii at Manoa (ASUH) had asked CCB to help their event, Mahalo Manoa, which will be held on Wednesday, November 25. They were looking for help in either funding or manpower, but Kellie said they may refer them to Activities Council (AC).
14. Committee Chair Invitation
15. President Kellie Iwasaki announced that chairs are welcome to attend Executive Committee meetings to increase awareness as a board.
    1. Budget and Finance Committee Report
16. Campus Relations Collaboration
17. Treasurer Eric Agluba said that the Budget and Finance (B&F) Committee is eager to work with Campus Relations (CR). He and Secretary Sunja Kim will be in contact.
    1. Rules and Policies Committee Report
18. President Kellie Iwasaki announced that the Rules and Policies (R&P) Committee will be meeting this Thursday, October 1. They will be making a clean draft of the memo for the Charter and will be starting on the Operating Policies.
    1. Campus Relations Committee Report
19. Secretary Sunja Kim reported that at AC’s Taste of Manoa, CR has been planning to help set up a refreshment table. The event itself will be on Thursday, October 15 during CR’s usual meeting time, so they will move their meeting so they can utilize that time to help at the event. Sunja Kim also mentioned that she would like others from the board to volunteer as well. She believes it give the board the opportunity to mingle with AC and would like to do this with other AC events too. Also, CR is using this event as a way to bring awareness to the board by purchasing disposable cups with CCB’s logo.
20. Secretary Sunja Kim reported that the CSO whenisgood link was sent to AC and RSC.
21. The committee will be meeting at 5:15PM this Thursday.
    1. Facilities Management Committee Report
22. EBI Presentation
23. Member Matthew Nagata presented on the EBI Survey’s results.
24. Secretary Sunja Kim asked what kind of scales were used for the survey. Member Matthew Nagata responded with Likert scales.
25. Advisor Bonnyjean Manini asked why the comparisons weren’t with peer or benchmark institutions. Member Matthew Nagata responded that the peer or benchmark institutions may not have participated with EBI this year. She recommended using a different term if they aren’t peers.
26. Advisor Eddy Robles mentioned to possibly use our own survey, but he also warned about the fact that using our own could lose comparative data.
27. Member John Casken asked why isn’t the Manoa Dining Services survey linked with our services. Advisor Eddy Robles said that they do their own comparative data.
    1. Membership Committee Report
28. Interview Updates
29. Membership Chair Kristen Lee reported that 3 interviews were conducted last Thursday, September 24. She said that 2 were undergraduate members and 1 alumni. The Membership Committee recommended Martin Deabler to the board.
    1. Activities Council Report
30. AC Chair Ashley Kupau said she is looking forward to the CCB/AC collaboration.
31. AC Chair Ashley Kupau said that AC will incorporate ground stake pick-up as a part of their clean ups. They will map out where they are located so they will know exactly where to get them.
32. Ashley also said that AC declined a co-sponsorship with Na Mele for their November 6 event because they didn’t follow through with the requirements.
    1. Office Staff Report – No Report
    2. Director’s and Advisors’ Report
33. Advisor Eddy Robles reported that there has been a report of bed bugs in the forum furniture. The staff is already cleaning it now and will begin to do more frequent cleanings.
34. **Board Decisions**
35. Martin Deabler Seating
36. Membership Chair Kristen Lee moved to open discussion. Member Vyvy Huynh seconded. Motion carried.
37. Membership Chair Kristen Lee said that Martin Deabler answered all the questions but the committee considered his answers to be vague but still good answers. His rating from the committee were 2 YES and 1 NO. Overall, the committee felt that he would be a great addition to the board especially since he can provide from his own experience as an alumni board member.
38. Member Vyvy Huynh moved to close discussion. Member Blake Pinell seconded. Motion carried.
39. FM Chair Bryan Hahn, Jr. moved to approve the seating of Martin Deabler. Treasurer Eric Agluba seconded. Motion carried.

**Motion carries 11-0-0**

1. **Announcements**
   1. President-Elect Position
   2. Next General Meeting: October 12, 2015
2. **Adjournment**The meeting was adjourned at 6:54PM by general consensus.